



**DEFENSE LOGISTICS AGENCY
DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221**

IN REPLY
REFER TO

AQOC

AUG 18 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: DCMC Memorandum No. 97-033, Procedure for DCMC Response to DFAS
Requests for Contractual Documents (INFORMATION)**

This is an INFORMATION memorandum. This memorandum cancels Policy Letter No. 96-07, Procedure for DCMC Response to DFAS Requests for Contractual Documents dated April 26, 1996. The two-way form referenced in the policy letter has been developed and incorporated into the DCMC Concept of Operations, Revision 8, Appendix B, dated August 1997, which is scheduled to be distributed by September 1, 1997.

In addition, the requirement in the policy letter for the Contract Administration Offices (CAOs) to send a copy of the form to DCMC DFAS Liaison, Anita Sharninghouse is rescinded and no further action is required by the CAOs.

Questions may be directed to Josephine E. Ross, Business Practices and Contract Payments Team at (703) 767-3442 or Email josephine_ross@HQDCMC.dla.mil.

ROBERT W. DREWES
Major General, USAF
Commander

